

WEST OAKS

We are now preparing for occupancy at **WEST OAKS** for the 20____ season. It is imperative that you complete and return this questionnaire concerning your unit/week listed above.

PLEASE CHECK ONE OF THE FOLLOWING:

_____ PLAN TO USE - You will be using the unit/week that you own at **WEST OAKS**.

_____ PLAN TO EXCHANGE - I have given up the right to use my unit/week at **WEST OAKS**. I am exchanging/banking my week with...

(Circle only one) **WEST OAKS** RCI DONITA'S.

Banking with **WEST OAKS** must be done at least 30 days prior to my week. I understand if I choose either RCI or Donita's, they are independent companies. **WEST OAKS** can not intercede on my behalf. It is my responsibility to contact the exchange company to bank my week or submit an exchange.

_____ WOULD LIKE **WEST OAKS** TO RENT FOR US - I understand that **WEST OAKS** will rent as many nights as possible for me. There is no guarantee that my unit will be rented. A 30% management fee will be deducted from my rental income. If I choose to use any remaining days during my week, a \$50.00 cleaning fee will be due. **It is my responsibility to contact WEST OAKS to see whether or not my unit/week has been rented.**

_____ PLAN TO RENT ON OUR OWN - Will be renting on our own. It is the owners obligation to contact **WEST OAKS** with the name and address of the person who will be staying in the unit.

NO PETS ARE ALLOWED. Occupants found with a pet in their unit will be assessed a **\$500.00** penalty and could forfeit the remainder of their week.

If you have any questions while completing this form, please contact our office.

SIGNATURE

DATE

UNIT/WEEK OWNED



Konnie S. Mortenson
Reservations

IF APPLICABLE:

Do You Wish To Reserve A Boat Hoist? _____

IF SO, Dates of Usage _____

Boat Length _____

★ Nightly Fee Charged Upon Arrival – For All Nights Reserved ★